

MINUTES  
WAUCONDA TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING –NOVEMBER 19, 2002

1. **CALL TO ORDER;**  
The meeting was called to order at 7:30 P.M. by Supervisor Keagle.
2. **ROLL CALL:**  
The roll call was taken by Clerk Smith. Answering “present” were Trustees Hill, Swanson and Mers, and Supervisor Keagle. Trustee Schafer was absent.
3. The Pledge of Allegiance was led by Trustee Mers.
4. **AGENDA:**  
A motion was made by Trustee Swanson, seconded by Trustee Mers to approve the agenda. The motion carried 3 ayes, 0 nays, 1 absent.

A motion was made by Supervisor Keagle to recognize Sally Fleissner, Vice President and Treasurer of Neighborhood & Community Enhancement Network of Island Lake. The motion was seconded by Trustee Swanson and carried, 4 ayes, 0 nays, 1 absent. Ms. Fleissner requested that the Board consider budgeting \$2,500 for wheelchair access ramping for Converse Park Playground. She also requested the use of tools for construction. She described the quality of the equipment designed by Leathers and Associates.

Trustee Mers moved that the Supervisor review the current budget to see if the monies are available. The motion was seconded by Trustee Swanson and carried 4 ayes 0 nays.

5. **MINUTES:**  
The minutes of the October 15, 2002 meeting were approved on motion by Trustee Hill. Seconded by Supervisor Keagle and carried 4 ayes 0 nays, 1 absent.
6. **BILLS:**  
A motion was made by Trustee Mers seconded by Trustee Hill to approve payment of bills and balances from 10-16-02 through 11-19-02. Trustee Swanson raised questions regarding expenses for repairs to the Astro Van, and suggested pursuing other avenues to reduce costs of repairs. The motion to approve payment of bills and balances was carried 4 ayes 0 nays, 1 absent, by roll call vote .
7. **CORRESPONDENCE:**  
Trustee Mers reported that she placed a news release concerning the TOI Educational Conference recently attended by Wauconda Township Officials.  
  
A thank you note from Marge Schreiber, Senator Peterson’s assistant, for the Township’s help with arrangements for Senator Peterson’s visit with the senior citizens, was read by Supervisor Keagle.
8. **OLD BUSINESS:**  
Supervisor Keagle addressed a revision to the sick leave policy currently in effect and a possible buy-back policy. Supervisor Keagle pointed out that the proposed policy would benefit both employees and the township, if adopted.

BOARD MEETING MINUTES, NOVEMBER 19, 2002, (CONT.)

Trustee Swanson explained that the proposed policy was drafted by employees who attended two meetings with him and were in unanimous agreement with the final draft.

A motion was made by Trustee Mers to adopt Ordinance #11-19-02-1 (amendment to Ordinance #3-10-87-1), as amended by Ordinance #1-21-97-1. The motion was seconded by Trustee Swanson, and carried 4 ayes, 0 nays, 1 absent.

Assessor Weidner requested that the Board move to executive session to discuss vacation and sick leave policy. Trustee Mers moved that the meeting be suspended to move to executive session. Trustee Swanson seconded the motion, which carried 3 ayes, 0 nays. The meeting was suspended at 8:15 p.m.

The meeting resumed at 8:24 p.m.

Trustee Swanson called for a vote to adopt Ordinance #11-19-02-1, to amend Ordinance #3-10-87-1, as amended by Ordinance #1-21-97-1, to become effective January 1, 2003. The motion carried 4 ayes, 0 nays, 1 absent.

9. NEW BUSINESS:

1. Catastrophic Insurance: Supervisor Keagle discussed transferring surplus G.A. Funds to the General Fund and the possibility of acquiring Forest Preserve property for possible recreation use, with funds made available by the transfer.

Supervisor Keagle moved that the board approve enrollment in a catastrophic insurance plan offered by T.J. Adams Group at a cost of \$1,900.00 per year to cover G.A. catastrophic medical claims. The motion was seconded by Trustee Mers and carried 4 ayes, 0 nays, 1 absent by roll call vote.

2. Levy: Supervisor Keagle announced that the Levy will be voted at the December 17, 2002 meeting in accordance with the statute requiring a 20 day period of availability for review by the Board.

3. Holiday Schedule: Supervisor Keagle moved to open the meeting to discussion of the Holiday Schedule. The motion was seconded by Trustee Mers and carried 4 ayes 0 nays 1 absent. After review by the Board, Assessor and Highway Commissioner the attached holiday schedule was adopted on motion by Trustee Mers, seconded by Trustee Swanson and carried 4 ayes, 0 nays, 1 absent.

10. ELECTED OFFICIALS REPORTS:

B. Assessor Weidner requested that the Board consider a Christmas luncheon for employees and officials, excluding spouses, at 1:30 p.m. on December 6<sup>th</sup> or 13<sup>th</sup>. Trustee Mers moved, Trustee Swanson seconded, to have a Christmas luncheon for employees and officials on Friday, December 13<sup>th</sup> at 1:30 to be catered in the community hall at a cost not to exceed \$400.00, arrangements to be made by Trustees Mers and Swanson. The motion carried 4 ayes, 0 nays, 1 absent, by roll call vote.

E. Trustee Swanson commented on the passage of the sick leave policy and thanked the board for its adoption and also for the opportunity for officials to attend the educational conference in Springfield.

Trustee Mers presented a planter she had received at the TOI installation dinner, to the Township Office.

A. Supervisor Keagle discussed the plans of the Senior Transportation Director to move to Johnsbury, and sought the board's opinion as to her use of the senior bus for transportation to and from her home. The board agreed unanimously that the use of a township vehicle should not be allowed for employees' transportation.

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.Supervisor Keagle advised the board that policy regarding township officials expenses for meetings, mileage , etc. should be reviewed

Employees' and officials' health care policy, Supervisor Keagle stated , is also due to be reviewed and reconsidered in view of accelerating costs.

11. PUBLIC PARTICIPATION:

Dolores Jarchow was recognized and discussed donations to public park districts. Trustee Swanson explained that all programs to which the Township has donated are open to all citizens of the Township.

Dolores Jarchow requested that the public participation portion of the meeting be moved up on the agenda to allow for public input into township business.

Pat Oaks was recognized and suggested that other villages in the township be invited to participate in the Seniors Transportation program. Supervisor Keagle stated that all residents of the township are eligible to participate in the program, and that he would contact the mayors of the other villages about their interest in contributing village funds to the program.

13. The meeting was adjourned by Supervisor Keagle at 9:25 P.M.

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APPROVED:

DECEMBER 17, 2002

BOARD OF TRUSTEES:

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SUPERVISOR

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CLERK

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