

**Wauconda Township
Regular Board Meeting
February 17, 2010**

The meeting was called to order at 6:35 p.m. Answering present were Trustee Schorr, Trustee Thompson, Supervisor Swanson, Assessor Oaks, and Highway Commissioner Munson. Trustee Amrich was absent. Trustee Ringel arrived at 6:55 p.m. Also answering present was Administrator Maioriello; Attorney Ridgway was absent.

Supervisor Swanson led the Pledge of Allegiance.

Trustee Thompson motioned to approve the agenda as presented. Trustee Schorr seconded. Having no objections or further discussion, a voice roll call was taken. Trustee Thompson, Trustee Schorr and Supervisor Swanson were in favor. This motion passed.

Trustee Thompson motioned to approve the minutes of the January 20, 2010 meeting. Trustee Schorr seconded the motion. Having no discussion, a voice roll call was taken. Trustee Thompson, Trustee Schorr and Supervisor Swanson were in favor. This motion passed.

Supervisor Swanson motioned to approve the payment of bills from January 21, 2010 to February 17, 2010. Trustee Thompson seconded the motion. Trustee Thompson asked if the change orders for the building addition were included in the bills. Supervisor Swanson stated yes, as well as the bill for the addition of a window. Trustee Schorr stated that the computers purchased for the assessor's office should go under capital outlay instead of office supplies. Assessor Oaks stated that the Supervisor and administrator told her that any expense under \$10,000 goes under office supplies and equipment. Assessor Oaks stated that she has since been told that there is an ordinance stating the limit is \$5,000. Assessor Oaks spoke to the Supervisor and he stated that the auditor advised from this time forward to do two lines item entries for the budget. Trustee Schorr said that every department should follow that entry procedure. Having no other discussion, a voice roll call was taken. Trustee Schorr, Trustee Thompson, and Supervisor Swanson were in favor. This motion passed.

Treasurers Report: Supervisor Swanson read the following Treasurer's Report.

General Town Fund	\$96,779.31
General Assistance	5,130.39
Social Security/IMRF	8,441.03
Senior Services	9,594.67
Road & Bridge	12,665.12
<u>Permanent Road</u>	<u>44,478.25</u>
	\$177,088.77

Public Participation: John Cargill, Gilmer Road, Grayslake, requested to be on the agenda regarding an issue with Trustee Thompson. Supervisor Swanson stated that Trustee Thompson will not be at the March meeting and would like to have it put on the April's agenda. Mr. Cargill agreed.

Williams Park Lots Update: The lots that Storm Water Management would like the Township to take over are not contiguous to the 98 lots the Township already has. The Supervisor would like some input from the Board. Trustee Thompson stated that he went out and looked at the lots and asked about the foundation removal of the homes on the lots if the Township took them over. Supervisor

Swanson said that Storm Management would clean the lots up. Trustee Thompson asked what the Township would use the lots for. Supervisor Swanson said that future plans could include a park, soccer field, baseball field, and maybe a walking park for seniors. Dolores Jarchow offered to talk to the Williams Park Association Board about the possibility of adopting these lots from the Township, should the Township accept them. She doesn't feel, however, that due to the economy, they are in a position to care for them. The Association adopted the lots that were critical to them. Dolores Jarchow would prefer the Township take other lots that may be coming up from Storm Water Management. Trustee Schorr asked what would happen to the lots if the Township does not take them. Dolores Jarchow will find out from Storm Water Management what would happen.

Volo Intergovernmental Agreement: Tabled until next month.

Annual Meeting Time: Clerk Rowe announced that the time for this year's annual meeting was set according to the time that the Township Board meetings were held last year. Since the Board voted to change the board meetings time, this year's annual meeting will be at 6:30 also. This has been published in the paper with the announcement of the meeting dates and times.

Ordinance # 02-17-10-01: Hours of Operation: Supervisor Swanson stated that currently the employees do not get time off for lunch. They get paid to work while having their lunch. He feels that the employees should get the ½ hour for an unpaid lunch time. This would extend the hours of operation to 4:30. The Supervisor also feels that the extra ½ hour will accommodate the citizens who need to do business with the Township. Supervisor Swanson motioned to accept the ordinance regarding this change and Trustee Schorr seconded the motion. Assessor Oaks said that she has worked in the assessor's hours for quite a few years and feels that the current hours are sufficient. The assessor's staff eats at their desk so they can take care of people who come in during the lunch time. Assessor Oaks asked the Board to consider that if the hours need to be adjusted in the Supervisors office, to adjust those hours, but leave the Assessor's hours as is. Assessor Oaks then asked if this ordinance takes precedence over the other ordinances in the manual. Supervisor Swanson said yes. Supervisor Swanson stated that there have been times where people had to be turned away because the office was closed at 4:00. Assessor Oaks stated that her office has always stayed open past 4:00 for people who call to say they can't make it until a later time. She stated that the Assessor's office employees have come in on Saturdays for people who can't make it during the week. Carol Kampendahl stated that the Assessor has been doing her job for 18 years and feels that the Assessor knows what she is doing. Trustee Thompson suggested changing the motion to have the ordinance be on a trial basis and see how it works out. Supervisor Swanson amended his motion to accept the ordinance with a review period set for the August meeting. Trustee Ringel, Trustee Schorr, Trustee Thompson and Supervisor Swanson voted aye. Motion passed.

Elected Official Report: Trustee Thompson received an email from Linda Lochmayer regarding a donation to the Relay for Life. Trustee Thompson received a letter from the Chamber of Commerce on the event Show Me What You Know and to put it on the sign. Trustee Thompson stated that in the Lake County edition, there is money available through the economic development bonds. The deadline is the 5th of March. He passed the information on to the administrator to follow up on. Trustee Thompson stated he received a notice about a public hearing on a lot being annexed into the Village. Trustee Thompson received information from TOI and asked if anyone was going to Topic Day at Springfield. Supervisor Swanson said no. Trustee Thompson announced that Lake County is going to present options for Rt.176 and Fairfield Road development. He feels this is going to be critical to attend and get information. The meeting will be at the High School on March 25th. The Historical Society will be issuing their calendar of events. Trustee Thompson would like the Supervisor to look it over and put things on the sign to help them out.

Trustee Schorr announced there is a meeting at the High School on Thursday, February 18th regarding the 2 million dollar budget cuts.

Assessor Oaks asked the Board when the Executive Session minutes that were approved at last months meeting would be available to the public. Supervisor Swanson stated that the attorney will look over the minutes and give advice as to when they should be released. He stated that it is the Boards decision as to when to release them. Supervisor Swanson also stated that when minutes involve a personnel issue, they won't get released.

The Administrator took the FOIA class on line, as did Clerk Rowe.

Supervisor Swanson stated that the Township is ready with handouts for the expo. He stated that the building has an estimated completion date of March 31st. Supervisor Swanson stated the new bus leased from Pace for \$100 per month has worked out well. There is a list of how many rides are given out if the Trustees would like to go over it. Supervisor Swanson also announced about the lot that is going to be annexed into the Village.

Clerk Rowe stated that the Annual Town Meeting will be held on Tuesday, April 13th. Since it is the Clerks job to run the meeting and select a moderator, Clerk Rowe contacted the high school to see if a student would be involved in a government class, is at least 18 years old, and is a registered voter would like to be the moderator. Clerk Rowe also contacted Ancel and Glink, the law firm that represents TOI and has written the Township manual, about providing a speaker to begin the meeting. They will get back to her if one is available.

Trustee Schorr motioned to adjourn. Trustee Thompson seconded. All were in favor. Motion carried.

Respectfully submitted on April 21, 2010.

Note: March's meeting did not have a quorum to approve the February minutes.

Supervisor

Clerk

Trustee:

