

**MINUTES  
WAUCONDA TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING – February 12, 2003**

1. **CALL TO ORDER:**

The Regular Meeting was called to order at 7:30 P.M. by Supervisor Keagle.

  - A. A motion was made by Supervisor Keagle to appoint Rosemary Mers, Trustee, as Protem Clerk for this board meeting in absence of Clerk Smith, who is undergoing tests. Motion seconded by Jay Schafer.
  
2. **ROLL CALL:**

The roll call was taken by Protem Clerk Rosemary Mers. Answering " present" were Trustees Swanson, Schafer, Hill and Mers and Supervisor Keagle. Also present were Highway Commissioner Gossell, Assessor Doris Weidner arrived a few minutes later.
  
3. **PLEDGE:**

The Pledge of Allegiance was led in unison by Trustee Swanson.
  
4. **APPROVE AGENDA:**

The Agenda was approved on a motion by Trustee Swanson, seconded by Trustee Schafer. The motion carried 4 ayes, 0 nays.
  
5. **APPROVAL OF MINUTES OF JANUARY 8, 2003 MEETING:**

A motion to approve the January 8, 2003 minutes was made by Trustee Schafer, seconded by Trustee Hill and carried 4 ayes, 0 nays.
  
6. **APPROVAL OF PAYMENT OF BILLS FROM JAN 8, 2003 THRU FEB. 12, 2003**

A motion was made by Trustee Mers, seconded by Trustee Schafer to approve payment of all bills and balances from Jan. 8, 2003 thru Feb. 12, 2003. The motion was carried by a roll call vote: Swanson aye, Schafer aye, Mers aye, Hill aye, and Supervisor Keagle aye.
  
7. **CORRESPONDENCE:**

Supervisor Keagle referred to correspondence from Susi Schmidt, Chairman of The Lake County Board, concerning his appointment as replacement on the Lake County Public Aid Committee. A resolution of January 2003, declaring his acceptance in this appointment, was presented to Supervisor Keagle from the Lake County Board.
  
12. **ELECTED OFFICIALS REPORT:**
  - C. Highway Commissioner Frank Gossell reported that Storm Water Management and the county will in the future request the Township Highway Dept. to check and correct drainage and sewer problems in their unincorporated areas. Hwy. Commissioner Gossell further stated that as of March 11, 2003, the State will Send a letter of intent to this effect mandating work to be done by the Hwy. Dept. Commissioner Gossell also reported that all highway workers will be obliged to attend school for flagging and road signage.

CONTINUED PAGE 2 MINUTES FEBRUARY 12, 2003

**ELECTED OFFICIALS REPORT:**

E. Trustee Swanson suggests the board consider a different format for April Annual Meeting. He feels Supervisor Keagle or a board member should give a brief statement on accomplishments in the past year by the Township with an explanation of monies donated thru the year. Trustee Swanson would like refreshments served after the annual meeting. Supervisor Keagle will take this into consideration.

Trustee Swanson also inquired whether any steps in acquisition of lands for parks has been taken. Supervisor Keagle reported that a meeting with the Park District, and Volo Mayor Burnell Russell had been scheduled for today, but was cancelled. This meeting will be rescheduled possibly next week. Trustee Swanson stated that he would like to attend this meeting as a Township representative.

Trustee Swanson also thanked the Highway Dept for the painting of the Township Hall Center resulting in significant savings to the Township.

Trustee Hill reported the Township will be accepting bids in the next few weeks for a new Senior Bus.

Trustee Mers stated that she has met with Office Administrative Assistant, Lettie McKay, on possible bank and billing issues that may have been caused with the change of our meeting dates. Lettie informed the board that her office will be going into Micro Soft Windows System which will give our current system more up to date technology for future use. Possibly after the new system is installed, on line banking procedures could be available and thus solve billing concerns.

Trustee Mers also suggested that the board present the \$2500.00 check to the Neighborhood Enhancement Committee at the Annual Meeting. Sally Fleissner will be notified of this check presentation. The Board and the Supervisor agreed to this suggestion.

13. **PUBLIC PARTICIPATION:**

Frank Jankowski spoke on minutes of meetings and asked if all board members had fax machine access. He asked if the Clerk could fax out minutes earlier for the board approval and thus minutes would be accessible to the public before the meeting. Board members pointed out various problems this could lead to. Supervisor Keagle stated that he would give consideration to this suggestion.

Dolores Jarchow stated she felt that copies of previous minutes could be placed with Agendas at current board meetings. Public could then review the minutes before approval, and add input or changes, if necessary. Supervisor Keagle agreed to furnish previous minutes at each meeting.

CONTINUED PAGE 3 MINUTES FEBRUARY 12, 2003

Jay Glenn reported that the committees formed at the annual meeting in 2002 will submit written reports to the board before our next annual meeting. Mr. Glenn pointed out that no monies were spent. Mr. Glenn also stated he would like to work with the Township Board on the 2003 Annual Meeting and understands the Agenda has to be approved before all meetings including the Annual Meeting.

- 14. ADJOURN MEETING:  
Meeting adjourned on motion by Supervisor Keagle at 8:05 P.M.

\*\*\*\*\*

**APPROVED:**

MARCH 12, 2003

TRUSTEES:

\_\_\_\_\_

\_\_\_\_\_

**SUPERVISOR**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CLERK**

\_\_\_\_\_

